



# KHYBER PAKHTUNKHWA CULTURE & TOURISM AUTHORITY



File. No: MP/ FWC for Outdoor venue branding/ KPCTA /4-2/ 2022/Vol.1  
Dated: 20 September, 2022

## MINUTES OF MEETING OF TECHNICAL BID OPENING OF FRAMEWORK CONTRACT FOR

### • OUTDOOR VENUE & BRANDING SERVICES

The subject meeting was held on **14-09-2022 (Wednesday) at 03:30 PM**, in the Conference Hall of Khyber Pakhtunkhwa culture & Tourism Authority, KPCTA.

**CHAIRD BY:**  
**IN ATTENDANCE:**

Director Admin & Finance, KPCTA  
General Manager Planning And Marketing, KPCTA  
Manager Procurement, KPCTA  
Deputy Director, Finance & Accounts, KPCTA  
Manager Events, KPCTA  
Specialist Procurement, KPCTA  
Specialist Contract Management, KPCTA  
Manager, Marketing /Culture, KPCTA

Attendance Sheet attached at F/A

**AGENDA:**

Agenda of the meeting was to open the technical bids submitted by the firms in response to the IFB for the Frame Work **Contract for Outdoor Venue & Branding Services**.

**PROCEEDINGS:**

After recitation from the Holy Quran, the Chairman welcomed the members of the procurement committee and briefly discussed the agenda of the meeting.

- The Procurement Specialist explained that the Bid Solicitation Documents were purchased by six (6) firms, out of which only three (3) bidders submitted their bids and attended the technical bid opening meeting detail are mention below
  - M/S Afghan son
  - M/S Macsroom advertising
  - M/S Elegant Printer(Attendance Attached F/B).
- All the bids received were signed by all the members of the procurement committee.
- The procurement specialist with the permission of the Chairman/Director (Admin and Finance) started opening of the bids one by one. All the bids were opened by the Procurement Specialist and signed by all the members of the committee.
- During opening of the bids it was found that all the bidders have properly done the binding of their documents and signed the same.
- The Financial bids were kept unopened in the custody of Director (Admin and Finance).

*Handwritten signature and date: 23/9/22.*



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The meeting ended with a mutual vote of thanks from the committee.

Director Admin & Finance, KPCTA \_\_\_\_\_

General Manager Planning And Marketing, KPCTA \_\_\_\_\_

Manager Procurement, KPCTA \_\_\_\_\_

Deputy Director, Finance & Accounts, KPCTA \_\_\_\_\_

Manager Marketing and Culture, KPCTA \_\_\_\_\_

Manager Events, KPCTA \_\_\_\_\_

Specialist Procurement, KPCTA \_\_\_\_\_

Specialist Contract Management, KPCTA \_\_\_\_\_

*[Handwritten signatures in blue ink]*

*25/9/22. Mom page duly signed.*